

SHERBORNES WITH PAMBER PAROCHIAL CHURCH COUNCIL



ANNUAL CHARITY REPORT Year Ended 31st December 2022

Registered charity number 1171088

Purpose

The Sherbornes with Pamber Parochial Church Council (SwPPCC) is responsible for the running of the church in this parish within the Diocese of Winchester in co-operation with the Rector. This includes building up the church within the parish, promoting the Gospel in the name of Jesus, evangelising and supporting the preaching and teaching for the spiritual development of the congregation.

The PCC is responsible for the maintenance of the churches of St Andrew's in Sherborne St John and All Saints in Monk Sherborne and also for the services that take place in Pamber Priory.

The PCC is registered as a charity with PCC members as its Trustees.

Objectives

The PCC is committed to making Jesus known and building up the church in faith and love, by enabling as many people as possible to understand the Gospel message of salvation and particularly to join the church congregation and attend services in the parish. Our services put faith into practice through biblical preaching, offering thanks and praise to God through music, prayer and the study of His Word.

When planning church activities, the PCC have considered the Commission's guidance on the public benefit for charities for the advancement of religion. In particular, we aim to help ordinary people come to and live out their faith within the church congregation through :

Learning about the Gospel and developing their knowledge and trust in Jesus
Meeting together for worship and prayer
Missionary and outreach work

To facilitate this work, it is also important for the PCC to maintain the fabric of the churches and the Parish Room attached to the Rectory.

Activities and Achievements

Ministry team

The Rector Reverend Daniel Newman resigned in May 2022, so the parish went into vacancy from 1st September. The Archdeacon's Benefice Review in November made a number of recommendations on the needs of the benefice for the PCC to progress. These will be reflected in the parish profile for the recruitment of a new minister which is progressing following the formal suspension of the living.

Warren Trask was employed full time by the PCC as the Parish Ministry Assistant until July. Steve Howe and Andy Spence have the Bishop's Commission for Mission (BCM) for Worship. They lead Sunday services and preach, regularly in vacancy. Bret Rohlf leads services and preaches occasionally. During the vacancy, visiting clergy including Bishop David of Basingstoke have preached

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and held communion services. Jenny Cooke and Julie Crawley have the Bishop's Commission for Mission for Pastoral Care.

Church Services and other regular activities

Services

All are welcome to attend our regular services. The average weekly attendance at all services and all churches, counted during October, was 43 adults (52 in 2021) and 4 children (11 in 2021). There were 95 on the Church Electoral Roll (99 in 2021). The worshipping community was 88 people of all ages (99 in 2021). We have continued live streaming of our Sunday and other services on YouTube throughout the year. These remain available to watch afterwards and were watched by an average of over 10 per week unable to attend in person.

Leading up to Christmas, an Advent Carol service was held at Pamber Priory. At St Andrew's separate candle lit carol services were held for families and then adults. A Crib Service was held at All Saints' on Christmas Eve and attracted newcomers. Services were held on Christmas Day at All Saints' and St Andrew's. There was carol singing outside at Marnel Lodge care home. Two of the Sunday services were held in the village hall with lunch afterwards. There was an open air at the Chute pavilion for the Diamond Jubilee of Queen Elizabeth and a service of contemplation after her death.

The church normally runs a full programme of men's and women's ministry events, particularly Saturday morning breakfast meetings with a Christian talk and group discussion.

One to One Bible reading and smaller groups usually flourish as people meet to read the Bible and grow in faith. 62 of our congregation are members of six home groups which are held fortnightly. Prayer underpins our work and there are regular prayer meetings. Central prayer meetings have resumed monthly from mid-year on Saturday mornings typically with a dozen attendees.

Links with the wider church

The Rector and two lay members of the PCC sit on the Deanery Synod. This provides the PCC with an important link with clergy and lay representatives from Church of England churches in the Basingstoke area. Meetings were held in Popley, Oakley, Tadley and Kempshott last year. Good discussions and presentations were had and contacts were made and blossomed. We also said goodbye to Richard Harlow, the Area Dean and welcomed in Ben Kautzer the rector from Oakley who is the new Area Dean.

We support OneChurch Basingstoke which supports local churches through fellowship, communication, mission and prayer. We are working on developing links with neighbouring parishes and exploring sharing Men's and Ladies breakfast meetings.

The PCC supports three organisations (Anglican Mission in England – AMiE, Church Society and Global Anglican Future Conference – GAFCON) which actively promote retaining the Bible, as God's living Word, at the heart of the Anglican Communion, but unlike previous years made no donations to them.

Buildings & Grounds

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Regular maintenance was carried out on the church buildings, two churchyards and the separate cemetery in Sherborne St John. The building at Pamber Priory is the responsibility of Queen's College, Oxford.

All Saints

No significant work was undertaken in 2022.

St Andrew's

No significant work was undertaken in 2022. Repairs to the lych gate, fences and gates at St Andrew's have been done in January 2023. An appeal was launched as part of the Jubilee and funds were raised from the church members, villagers and the Parish Council.

Evangelism & Outreach

Evangelism and outreach (E&O) continue to be important mainstays of our ministry as a local parish church. We are called to reach out to our community with the message of the Gospel and to seek ways to increase the number of members of our church.

The E&O subgroup has met to consider and implement initiatives to promote Evangelism and Outreach in the parish. A Harvest Supper and Quiz was held in the Chute Pavilion.

To better equip the church family:

- Our study materials for our regular Home Group meetings in 2022 were based on Acts and then the Apostle's Creed
- There were no Lent Meetings in 2022.

Communication

We have continued to communicate with our parish in the following ways:

- Since the Rector has left, Steve Howe has written the monthly article in the 'Villager' magazine.
- All of our services and events are advertised in the Villager.
- We have prepared and delivered Easter leaflets to all the houses on the 'New Estates' in our parish.
- A leaflet advertising Christmas services (highlighting the family services) was produced and distributed through the schools.
- We are active on social media, which has been effective in leading to attendance at special events.
- Our website continues to be updated, reviewed and promoted.

Activities and Events

Where possible we have continued to provide regular activities and events:

- No Christianity Explored course was held in 2022, but we are planning for one in 2023.
- Visits to Marnel Lodge care home have been made each month via recorded services (or in person, when restrictions allowed) which have been very well received by the staff and

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residents. Our aim is to help those who have faith to keep trusting Jesus and our prayer for all is that even in their latter days they may have that assurance of sins forgiven and a certain hope of eternal life.

- In 2022, five women's breakfast meetings were held and the one in November was aimed at outreach and included a craft activity.
- The men met four times for breakfast in 2022 and plan to meet together with Bramley men in 2023.
- The church-run toddler group in the village met regularly, providing the opportunity to meet local children and their carers.

Opportunities for events in the rapidly expanding new estates in our parish (Marnel Park, Merton Rise, Spiers' Meadow, Nightingale View and Sherborne Fields) continue to be a challenge given the lack of communal venues other than the Everest school, which is limited in its availability. It continues to be a priority in our planning.

- Carol singing at Marnel Lodge was well received.
- Members of St Andrew's have continued to go into school each week to lead Collective Worship in Sherborne St John Primary School. Four school services held in St Andrew's were very well attended by parents. We have also developed our relationship with the Priory School, with church members invited to talk to classes about what Christianity is.

Mission Support in 2022

As an active partnership in the Gospel, the PCC gave almost 8% of its income to Christian missions, supporting workers with the SiM UK in Bolivia and the Japanese Christian Mission JCM. Home groups are linked to a mission partner and regularly pray for the needs of that mission worker and also develop a personal relationship with them through regular contacts via email.

Through SiM (UK), the church supported Jonny and Olga Anderson as mission partners who are working to spread the Gospel message in Bolivia to speakers of the Quechua language.

Through JCM, we have supported James Ballinger on the Samurai project for JCM ministering to Japan.

Since January 2022, our church has not yet replaced Crosslinks support for Abuja Bible College, but made a one-off donation to Tear Fund for Ukraine and also donated the collections for our Christmas services to them.

Pastoral Care and other work in the community

Home groups focus support for pastoral needs within the parish and the church membership.

Church members assist with local secular activities with the aim of meeting people and sharing the Gospel with them (e.g. elderly coffee morning). Members of our congregation also support the Basingstoke Food Bank and we donated our Harvest Collection, together with regular donations throughout the year.

Members of the congregation volunteer with Christian-based charities seeking to serve our Lord and Saviour in a variety of ministries amongst those in need, including Prison Fellowship, Cedar Tree Counselling, Basingstoke Food Bank and Money Lifeline. Within the parish, a team of helpers visited Marnel Lodge care home each month to hold a short service.

The provision for Pastoral Care in the parish has been delivered on the ground through the Home

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Groups with the sub-committee picking up any pastoral needs for those not in Home groups.

Youth & Children

Throughout the year a brief talk in Sunday Services for the children is followed by separate activities for the children with Bible education for a combined group of Explorers 5-10 and Pioneers 10-14.

No Holiday Club was held in 2022.

Stewardship & Giving

Giving to the PCC is organised through a number of tax-efficient methods such as standing orders, pink envelopes and white envelope donations using Gift Aid where tax can be reclaimed, and schemes where donations are received with tax credited such as Give As You Earn schemes and Stewardship Services. Tax is also reclaimed for cash donations in the church donations boxes using the Gift Aid Small Donations Scheme. From February 2023, a terminal has been installed in St Andrew's to accept tap & go donations.

Of the total donations (excluding Gift Day), 76% (2021 76%) were regular donations. A total of 40 parishioners made regular donations to the PCC during 2022 (2021 44).

Around 99% of PCC income from parishioners was tax efficient. The PCC reclaims tax on Gift Aided donations, including small donations through GASDS, at a rate amounting to 25% of donations, and in 2022 a total of £18,783 (2021 £20,222 which included Gift Days in 2020 and 2021) was repaid in this way. This includes tax reclaimed on small cash donations (e.g. cash placed in donation boxes) where no Gift Aid Declaration is signed. Although holding a Gift Day is a successful way of raising funds to cover the shortfall in the PCC budget, the longer-term aim is to achieve our budgeted level of income by regular committed giving.

Employees

The PCC employed a Parish Ministry Assistant (PMA) Warren Trask until July (when he took on a ministry assistant role in Bournemouth) and a part time administrative assistant Sam Reeves. In addition to preaching and leading services, Warren led the teaching for children on Sundays and two home groups. The PCC's costs of employing the PMA, including pension costs were met from gifts granted by the Sherbornes with Pamber Ministry Trust, which is an independent registered charity 1194771.

Volunteers

The PCC would like to thank all the volunteers who work so hard to make our church the lively and vibrant community that it is. Particular thanks are due for all that they do to the churchwardens Lynda Harding and Andy Spence who took over from Tim Aslet who stood down after 15 years service. Thanks also to Nick Harding for looking after the church finances and accounts and to all the other members of the PCC for their valuable contribution to our ministry. The PCC is also grateful to everyone who contributes on various rotas for the band, welcoming, reading, audio visual, cleaning, flower arranging and leading youth and children's work.

Structure, Governance & Management

The Church Representation Rules set out how the PCC members are appointed. The membership of the SwP PCC consists of the incumbent (our Rector), the churchwardens and other lay members.

The 2022 Annual Parochial Church Meeting (APCM) was held April 24th when new PCC members were elected by the members of the congregation who are on the Electoral Roll. All members of the church are encouraged to register on the Electoral Roll and can stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including decisions on how the funds of the PCC are to be spent.

There were 6 regular PCC meetings in 2022 and 2 meetings were held in September and December associated with the vacancy. The average attendance was 79%. Given its wide responsibilities, the PCC has a number of subcommittees dealing with particular aspects of its work. These include a standing committee and subcommittees for Finance, Buildings & Grounds, Mission, Outreach, Youth & Children and Pastoral Care. These subcommittees report back to the full PCC on their deliberations and any important decisions. Bishop David of Basingstoke attended a PCC meeting before the vacancy started and the Archdeacon Richard Brand attended another PCC meeting to explain the purpose of the Benefice Review.

The standing committee has met regularly in the vacancy to ensure the continued smooth running of the church.

Risks and Insurance

The main risks for the PCC are the two historic church buildings that it is responsible for. Insurance policies are held covering the two churches, the parish room and employer's and public liability. The PCC has adopted a number of policies on how activities should be conducted including Health & Safety and Safeguarding for young people and vulnerable adults. 21 current church members have enhanced Disclosure and Barring Service certificates (2021 : 39). Another 5 who we obtained certificates for have left the congregation.

Health and safety checks, risks and associated procedures have been implemented to control risks and avoid insurance liabilities. These are monitored by the church Health & Safety officer who sits on the Building and Grounds subgroup.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Financial Review

Financial Overview

The receipts and payments account for the year shows a gain of £3,454 (2021 : £1,386 gain). There was i) a deficit of £12,031 on the General Fund ii) a gain of £11,266 on the designated Building Fund and iii) a gain of £4,218 on the Restricted Funds (This compared to 2021 : i) General Fund gain of £2,442, ii) Building Fund deficit of £1,239 and iii) Restricted Fund gain of £183).

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General Fund (unrestricted) and Building Fund (designated) - excluding restricted funds shown below

Income to General and Building Funds

Planned giving of £48,403 was 3.1% down from 2021. One off giving totalled £26,191 down by 1.0% from 2021. This included £10,770 (2021 : £10,795) that was raised in a successful Gift Day, necessary to balance giving and regular expenditure. A gift aid claim for £3,962 will be received in 2023 in respect of donations received in the last quarter of 2022.

The total unrestricted giving to the PCC, including gift aid, of £93,194 (2021- £96,923) made up 98% of the total receipts of £95,508 (2021- £100,523). Of the total giving 65% was planned and regular, 35% is made up of one-off donations and less than 1% are from collections (2021 : also 65%, 35% and <1%) . The PCC continues to encourage the parishioners to support more regular giving which it feels should cover the normal day to day expenditure and would also help with future planning.

Fees, rents received and bookstall income amounted to £2,175 (2021 - £3,541) and bank interest was £139 (2021 - £60).

Payments from General and Building Funds

Common Mission Fund. During the year £65,335 (2021 : £53,368) in total was paid monthly by direct debit to the Diocese. This was 22% higher than 2021 which the Diocese reduced reflecting Covid-19.

Mission Donations. £7,297 (2021 - £11,161) was mostly paid to two regular mission partners – Japanese Christian Mission, and SIM (UK) with small donations to Crosslinks and Tear Fund for Ukraine. No donations were made in 2022 to Church Society, GAFCON and AMiE. Mission donations were 7.6% of the unrestricted income.

Building Fund. This year only £209 was spent at St Andrew's being the balance of work done in 2021 and £282 for All Saints for architect's fees. Although the fund at year end was £31,720, £8,880 was paid in January from the fund for work on the lych gate and fencing; only £4,888 of which was covered by restricted donations in 2022. An additional donation of £1,500 for the work was received in January.

Restricted Funds activity included the following:

The Toddlers group had a shortfall of £195 during the year. Income was £651 and expenses £846.

The Christmas collections raised £636.50 including Gift aid in aid of Tear Fund for Ukraine, and this was paid out in 2023.

There was nothing spent from the Summer Camp Fund.

A donation of £625 including gift aid was received into All Saints Building Fund. The roof is in need of substantial repairs flagged again in the 2021 Quinquennial Inspection, but the source of funding and timescale for such repairs is still unknown. £835 was spent on lighting repairs and a bat survey.

The All Saints Bell Restoration Fund is restricted to improvement or restoration work at All Saints, excluding repairs to the building and it reduced by £263 for bell maintenance costs.

Grants of £11,426 were requested and received from the Ministry Trust – see the notes to the accounts.

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Reserves Policy

It is PCC policy to maintain sufficient funds to be able to deal with building costs that may arise, bearing in mind that we have two listed churches in our care, and to provide working capital. £25,000 of unrestricted funds was agreed to be appropriate.

At 31 December 2022, the cash funds of £50,388 were represented by reserves in the General Fund of £8,466, in the designated Building Fund of £31,720 (together £40,186 unrestricted), and restricted reserves of £10,202 made up of £89 in a fund for summer camps, £4,165 in the All Saints Building Fund, £1,152 in the All Saints Bell Restoration Project Fund, a deficit of £90 in the Toddler Fund and £4,888 donated for repairs to the lych gate and fencing.

Administrative Information

The PCC is registered with the Charities Commission as a charity in its own right with registered charity number 1171088.

PCC Correspondence Address : PCC Secretary, Mulberry Cottage, New Road, Pamber Green, Tadley, RG26 3AG

Website : <https://swp.churchbuilder.org.uk>

Regular donations to the PCC are organised via the Stewardship Secretary Lynda Harding

PCC members at 31st December 2022 were :

Incumbent & Chairman : Vacancy

Deputy Chairman : Steve Howe

Churchwardens : Andy Spence & Lynda Harding

Treasurer : Nick Harding

Secretary : Andy Spence

Deanery Synod representative : Nick Elphick and Pippa Aslet

Other elected PCC members : Jenny Spence, Sally Gridley, Elaine Montegriffo, Rod Harding,

Val Hayter, Julie Crawley and Bret Rohloff.

Approved by the PCC and signed on their behalf by the PCC Deputy Chairman, Steve Howe

Signed :



Date :

20/3/23

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Financial Statement for the Year Ended 31 December 2022

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 2022 £	Total 2021 £
Receipts and Payments Account					
RECEIPTS					
Voluntary Receipts					
Planned giving	48403	0	0	48403	49936
Collections	214	0	509	723	305
Gift Day and other giving	26191	0	0	26191	26464
Tax recovered	18386	1757	650	20793	20471
Donations - Restricted	0	0	3490	3490	1011
Grant from Ministry Trust	0	0	11426	11426	15613
Grant for building repairs	0	0	1500	1500	0
Receipts from activities for generating funds					0
Bookstall	51	0	0	51	93
Rent received	100	0	0	100	100
Toddler fees	0	0	651	651	345
Fees	2024	0	0	2024	3348
Other	0	0	0	0	0
Receipts from investments					0
Bank and CBF deposit interest	139	0	0	139	60
					0
Total receipts	95508	1757	18226	115490	117746
PAYMENTS					
Church Activities					
Overseas and home missions	7297	0	637	7934	11801
Diocesan parish share	65335	0	0	65335	53368
Church running expenses	9512	0	0	9512	5537
Building maintenance	4245	491	1098	5833	16954
Clergy expenses	6756	0	11426	18182	22252
Cost of services	3724	0	0	3724	5102
	0	0	0	0	0
Youth work and outreach	670	0	846	1517	1347
Total payments	97538	491	14007	112036	116360
Excess of Receipts over Payments	-2031	1266	4218	3454	1386
Transfer between funds	-10000	10000	0	0	0
	-12031	11266	4218	3454	1386
Bank Accounts at 1 January	20497	20453	5984	46934	45548
Bank Accounts at 31 December	8466	31720	10202	50388	46934

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	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 2022 £	Total 2021 £
Statement of Assets and Liabilities					
Cash Funds					
CAF Bank	1700	21720	8678	32097	23447
Lloyds	6102	0	0	6102	11669
WDBF Loan	0	10000	0	10000	10000
Lloyds-AS Bell a/c	0	0	1162	1425	1425
Cash	665	0	100	765	393
	8466	31720	10202	50388	46934
Other Monetary assets					
Income tax recoverable	3962	0	0	3962	4567
VAT recoverable	0	0	0	0	1757
	3962	0	0	3962	6324
Liabilities					
	0	0	0	0	0

Note to the Accounts (Employees and Pensions)

During the year the Sherbornes with Pamber PCC employed two members of staff. Only one wanted to be included in a workplace pension scheme and we pay the related employers and the employees pension contributions to Aviva where the employee has a personal pension plan. The PCC has made the necessary declaration of compliance to the Pensions Regulator. The PCC apply periodically for a grant from the Sherbornes with Pamber Ministry Trust (charity number 1194771) to cover the costs of this employee and all applications to 31st December 2022 have been paid. The grant received and the employee cost, are shown under restricted funds.

Approved by the PCC and signed on their behalf by the by the PCC Deputy Chairman Mr S Howe and Mr N Harding (PCC Treasurer)

Signed : 

Date : 20/3/23

Signed : 

Date : 20/3/23

Independent Examiner's Report to the Trustees of the Sherbornes with Pamber Parochial Church Council

I report on the accounts of the PCC for the year ended 31st December 2022 and Financial Review, which are set out on pages 7 to 11.

Respective responsibilities of the Trustees and the Examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the commission under section 145 (5) (b) of the 2011 Act

Basis of the independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records, It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention :

- 1) which gives me reasonable cause to believe that in any material respect the requirements :
 - to keep accounting records in accordance with section 130 of the 2011 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed by :

Date: 20 April 2023



Chaweevan Williams

Verdant Accountants Limited

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