

SHERBORNES WITH PAMBER PAROCHIAL CHURCH COUNCIL



ANNUAL CHARITY REPORT Year Ended 31st December 2020

Registered charity number 1171088

Purpose

The Sherbornes with Pamber Parochial Church Council (SwPPCC) is responsible for the running of the church in this parish within the Diocese of Winchester in co-operation with the Rector, the Reverend Daniel Newman. This includes building up the church within the parish, promoting the Gospel in the name of Jesus, evangelising and supporting the preaching and teaching for the spiritual development of the congregation.

The PCC is responsible for the maintenance of the churches of St Andrew's in Sherborne St John and All Saints in Monk Sherborne and also for the services that take place in Pamber Priory.

The PCC is registered as a charity with PCC members as its Trustees.

Objectives

The PCC is committed to making Jesus known and building up the church in faith and love, by enabling as many people as possible to understand the Gospel message of salvation and particularly to join the church congregation and attend services in the parish. Our services put faith into practice through biblical preaching, offering thanks and praise to God through music, prayer and the study of His Word.

When planning church activities, the PCC have considered the Commission's guidance on the public benefit for charities for the advancement of religion. In particular, we aim to help ordinary people come to and live out their faith within the church congregation through :

Learning about the Gospel and developing their knowledge and trust in Jesus
Meeting together for worship and prayer
Missionary and outreach work

To facilitate this work, it is also important for the PCC to maintain the fabric of the churches and the Parish Room attached to the Rectory.

Activities and Achievements

During 2020 many of the church activities were inevitably changed by the impact of Covid-19 restrictions

Vacancy

The vacancy was filled with the installation of the Reverend Daniel Newman in January 2020.

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Church Services and other regular activities

Services

During lockdown periods we have introduced live streaming of our Sunday and other services on YouTube and these remain available to watch afterwards. We anticipate continuing to do so even when things are back to some normality.

All are welcome to attend our regular services. The Covid pandemic significantly reduced the number of people attending services in person but the church YouTube channel was watched by an average of over 100 per week during lockdown. The average weekly attendance at all services and all churches, counted during October, was 66 adults (79 in 2019) and 17 children (17 in 2019). There were 102 on the Church Electoral Roll. The worshipping community was 154 people of all ages. (152 in 2019).

The Rector has introduced new services to meet the needs of all of our congregation which have proved successful in attracting newcomers to the church, including Evensong at Pamber Priory. Building on last year's Remembrance Sunday service, a traditional Remembrance Sunday was broadcast on our YouTube Channel.

COVID-19 restrictions prevented us from holding large carol services this year. However, a traditional carol service was recorded in Pamber Priory and broadcast on our YouTube channel. To enable social distancing, the Crib Service was held at both St Andrews and All Saints' on Christmas Eve and attracted newcomers. Services were held on Christmas Day at All Saints' and St Andrew's.

The church normally runs a full programme of men's and women's ministry events, particularly Saturday morning breakfast meetings with a Christian talk and group discussion.

One to One Bible reading and smaller groups usually flourish as people meet to read the Bible and grow in faith. 77 of our congregation are members of nine home groups which are held fortnightly. Prayer underpins our work and there are regular prayer meetings. Home groups and central prayer meetings have been held by Zoom where necessary

Ministry team

Warren Trask has been employed by the PCC as the Parish Ministry Assistant in January 2019. Barbara Irving was licensed as a lay worker (LLW) in October 2020. Her focus is evangelism and discipleship amongst women, particular mothers with younger children, pastoral care, and teaching women. Steve Howe and Andy Spence received the Bishop's Commission for Mission (BCM) for Worship; they lead Sunday services and occasionally preach. Julie Crawley joined Jenny Cooke in receiving the Bishop's Commission for Mission for Pastoral Care.

Links with the wider church

The Rector and three lay members of the PCC sit on the Deanery Synod. This provides the PCC with an important link with clergy and lay representatives from Church of England churches in the Basingstoke area. The Deanery meetings cover the dMAP (Deanery Mission Action Plan) progress and finances, particularly helping individual parishes set their parish share to the Diocese for the cost of ministers and other central costs. Deanery meetings were initially suspended due to Covid and have now moved on line and are conducted via Zoom. We continue to be updated on activities and opportunities in the diocese.

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The PCC gives financial support to three organisations (Anglican Mission in England – AMiE, Church Society and Global Anglican Future Conference – GAFCON) which actively promote retaining the Bible, as God's living Word, at the heart of the Anglican Communion.

Buildings & Grounds

Regular maintenance was carried out on the church buildings, two churchyards and the separate cemetery in Sherborne St John. The building at Pamber Priory is the responsibility of Queen's College, Oxford. The following work has been undertaken.

All Saints

We have not made much progress with the Quinquennial report from 2016 and the next is due later this year. We therefore await an update to the actions required. There has also been a substantial deterioration in the hatch which gives access to the boiler room and this has been temporarily repaired pending better weather when it will be replaced.

St Andrews

We have further upgraded the AV system which has allowed us to record and stream our church services on a Sunday morning. This has been greatly appreciated by a number of our congregation who due to Covid restrictions have not attended services in person. The Brocas chapel roof has been successfully replaced and is once more watertight. Security lighting has been installed.

The quinquennial inspection report for St Andrews has just been completed and we are working through the actions with our Architect.

General

The project to replace the information signs at All Saints and St Andrews is nearing completion.

Further clearance work has taken place in the cemetery and all sides have been substantially cut back and the eastern border has been flattened.

Evangelism & Outreach

Evangelism and outreach (E&O) continue to be important mainstays of our ministry as a local parish church. We are called to reach out to our community with the message of the Gospel and to seek ways to increase the number of members of our church.

Inevitably, during 2020, COVID has had a huge effect on our plans and whilst some initiatives have been hampered or have been made impossible, new avenues of communication and outreach have emerged using technology.

Our E&O subgroup continues to meet regularly to consider and implement initiatives to promote E&O. Our new Rector, The Rev. Daniel Newman joined us in January 2020 and took the chair of this committee. Meetings have been virtual to keep in line with COVID restrictions.

Personal Evangelism

With organised events being curtailed, an emphasis on personal evangelism is seen as a primary way to reach out. To better equip the church family:

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- Our study material for our regular Home Group meetings in the first term of 2020 was based on a book by Jerram Barrs entitled 'Learning Evangelism from Jesus'.
- Our Lent Meetings in March 2020 were entitled 'Personal Evangelism in the 21st Century' and two sessions were delivered by a team from St Ebbe's in Oxford. Sadly the third session was a casualty of the first lockdown.
- With our Sunday Services being live streamed and recorded, we encourage our church members to share the services, or parts of them, with family, friends, neighbours etc. This new way of 'meeting' has given us new opportunities to share our fellowship with others.

Communication

We have continued to communicate with our parish in the following ways:

- Our Rector has a monthly article in the 'Villager' magazine.
- All of our services and events are advertised in the Villager.
- We have prepared and delivered leaflets to all the houses on the 'New Estates' in our parish.
- We are more active on social media.
- Our website continues to be updated, reviewed and promoted.

Activities and Events

Where possible we have continued to provide regular activities and events:

- A Life Explored course was held after Easter.
- An All Saints' Eve event as an alternative to Hallowe'en was held at both All Saints' and St Andrew's, attracting a number of families who are not regular churchgoers.
- A weekly Bible study for the Christian mums continued to meet.
- Visits to Marnel Lodge care home have been made sporadically via recorded services which have been very well received by the staff and residents. Our aim is to help those who have faith to keep trusting Jesus and our prayer for all is that even in their latter days they may have that assurance of sins forgiven and a certain hope of eternal life.
- The women's breakfast meetings have continued virtually and a number have been outreach events.
- The men plan to 'meet' more regularly in 2021. At least one 'meeting' will be an outreach event.
- The church toddlers group hopes to resume meeting once the circumstances enable them to do so.
- Various ideas for 'corporate events' were considered for 2020 with some of these planned to be held at the Everest Academy with a view to engaging with the residents of Marnel Park, Merton Rise, Spiers Meadow, Nightingale View and Sherborne Fields (the rapidly expanding New Estates within our parish). Sadly these were curtailed by COVID lockdown restrictions.
- Carol singing around the parish was very well received.
- Members of St Andrew's have continued to lead Collective Worship in Sherborne St John Primary School, providing videos and going into school in person where possible. The Rector has also developed our relationship with the Priory School, recording several assemblies.

Mission Support in 2020

As an active partnership in the Gospel, the PCC gave over 10% of its income to Christian missions, supporting workers with London City Mission, the Abuja Bible College in Nigeria and SiM UK in

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Bolivia. Home groups are linked to a mission partner and regularly pray for the needs of that mission worker and also develop a personal relationship with them through regular contacts via email.

Our church supported London City Mission (LCM) and our long-standing missionary partner, Nick Labiche. Nick's work was taking the gospel of Jesus and providing practical help to London's homeless, through the Webber Street Mission (a day centre) and Hope Community Homes (helping day centre guests make the first step back to having a home again).

Through Sim (UK), the church supported Jonny and Olga Anderson as mission partners who are working to spread the Gospel message in Bolivia to speakers of the Quechua language. A highlight of 2019 was having Alan Purser of Crosslinks with us for our Mission Sunday in March.

Through Crosslinks, we also supported Ezechi in Kagoro, Nigeria, where he runs the Abuja Bible College and his wife Florence serves as administrator. The college aims to equip local leaders to teach and preach the Word of God faithfully.

Pastoral Care and other work in the community

A PCC subcommittee focuses support for pastoral needs within the parish and the church membership.

Church members assist with local secular activities with the aim of meeting people and sharing the Gospel with them (e.g. elderly coffee morning and the Hospice). Members of our congregation also support the Basingstoke Food Bank and we donated our Harvest Collection, together with regular donations throughout the year.

Members of the congregation volunteer with Christian-based charities seeking to serve our Lord and Saviour in a variety of ministries amongst those in need, including Prison Fellowship, Cedar Tree Counselling and Money Lifeline. Within the parish, until Covid restrictions, a team of helpers visited Marnel Lodge care home each month to hold a short service.

The provision on Pastoral Care in the parish has been delivered on the ground through the Home Groups. There has been training offered to Home Group Leaders on Anxiety and Grief & Loss.

Youth & Children

Pre Covid

A brief talk in Sunday Services for the children is followed by separate activities for the children with a crèche and Bible education for different ages:

Explorers 5-10 and Pioneers 10-14 with a typical attendance of 10 and 6 respectively

During Covid

Some online sessions for both groups have been running on Zoom.

No Holiday Club was held in July 2020 due to Covid restrictions.

Stewardship & Giving

Giving to the PCC is organised through a number of tax-efficient methods such as standing orders, pink envelopes and white envelope donations using Gift Aid where tax can be reclaimed, and

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schemes where donations are received with tax credited such as Give As You Earn schemes and Stewardship Services. Tax is also reclaimed for cash donations in the church donations boxes using the Gift Aid Small Donations Scheme.

Of the total donations (excluding Gift Day), 81% (2019 78%) were regular donations. A total of 46 parishioners made regular donations to the PCC during 2020 (2019 47).

Around 99% of PCC income from parishioners was tax efficient. The PCC reclaims tax on Gift Aided donations, including small donations through GASDS, at a rate amounting to 25% of donations, and in 2020 a total of £18,377 (2019 £19,479) was repaid in this way. This includes tax reclaimed on small cash donations (e.g. cash placed in donation boxes) where no Gift Aid Declaration is signed. Although holding a Gift Day is a successful way of raising funds to cover the shortfall in the PCC budget, the longer term aim is to achieve our budgeted level of income by regular committed giving.

Employees

The PCC employed a Parish Ministry Assistant (PMA) Warren Trask (part time whilst studying at Oak Hill) and a part time administrative assistant Wendy Howe. The PCC's costs of employing the PMA, including pension costs were met from gifts granted by the Sherbornes with Pamber Parish Trust, which is an independent registered charity 1090000. In addition to preaching and leading services, Warren led evangelistic work with young families until Covid restrictions.

Volunteers

The PCC would like to thank all the volunteers who work so hard to make our church the lively and vibrant community that it is. Particular thanks are due to the churchwardens Peter Marrison and Tim Aslet for all that they do, Jenny Cooke (who retired as treasurer in October) for looking after the church finances and accounts and to all the other members of the PCC for their valuable contribution to our ministry. The PCC is also grateful to everyone who contributes on various rotas for the band, welcoming, reading, audio visual, cleaning, flower arranging and leading youth and children's groups.

Structure, Governance & Management

The Church Representation Rules set out how the PCC members are appointed. The membership of the SwP PCC consists of the incumbent (our Rector), the churchwardens and other lay members.

The Annual Parochial Church Meeting (APCM) was eventually held by Zoom on October 25th when new PCC members were elected by the members of the congregation who are on the Electoral Roll. All members of the church are encouraged to register on the Electoral Roll and can stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including decisions on how the funds of the PCC are to be spent.

There were 5 PCC meetings in 2020 with an average attendance of 89%. Other than in January, these were via Zoom and the March meeting was cancelled. Given its wide responsibilities, the PCC has a number of subcommittees dealing with particular aspects of its work. These include a standing committee and subcommittees for Finance, Buildings & Grounds, Mission, Outreach, Youth &

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Children and Pastoral Care. These subcommittees report back to the full PCC on their deliberations and any important decisions.

Risks and Insurance

The main risks for the PCC are the two historic church buildings that it is responsible for. Insurance policies are held covering the two churches, the parish room and employer's and public liability. The PCC has adopted a number of policies on how activities should be conducted including Health & Safety and Safeguarding for young people and vulnerable adults. 44 (2019 : 43) church members have enhanced Disclosure and Barring Service certificates.

Health and safety checks, risks and associated procedures have been implemented to control risks and avoid insurance liabilities. These are monitored by the church Health & Safety officer who sits on the Building and Grounds sub group.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Financial Review

Financial Review

The receipts and payments account for the year shows a deficit of £ 13,451 (2019 : surplus £1,824). There were deficits of £ 7,870 on the General Fund and of £5,913 on the Building Fund (designated), with a surplus £332 on the Restricted Funds.

General Fund (unrestricted) and Building Fund (designated) - excluding restricted funds shown below

Income to General and Building Funds

Planned giving of £52,938 was 3.2% up from 2019. Collections and other one off giving totalled £19,903 down 30.2% from 2019. Included was the successful Gift Day, necessary to balance giving and regular expenditure. £11,765 was raised. A gift aid claim for £6,065 will be received in 2021 in respect of donations received in the last quarter of 2020 including the Gift Day.

The total unrestricted giving to the PCC, including gift aid, of £91,089 made up 96% of the total receipts of £94,626. Of the total giving, 73% (2019 - 64%) was planned and regular, 27% (2018 - 35%) is made up of one off donations and less than 1% (2019 - 1%) are from collections. The PCC continues to encourage the parishioners to support more regular giving which it feels should cover the normal day to day expenditure and would also help with future planning.

The amount of PCC giving using gift aid was £73,751 (2019 - £79,764), including Gift Day. Fees, rents received and bookstall income amounted to £3,432 and bank interest totalled £105.

Payments from General and Building Funds

Parish Share. During the year £59,712 (2019 : £57,642) in total was paid monthly by direct debit to the Diocese.

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Mission Donations. £11,160 was mostly paid to our regular mission partners are London City Mission, Crosslinks and SIM (UK) with small donations were also made to Church Society, GAFCON and AMiE. Mission donations were 12% of our total income.

Building Fund. This year £1,742 was spent on an audio visual project that has enabled Sunday services to be streamed live on our YouTube channel. £17,898 was spent on the internal and external repairs to the Brocas Chapel roof following a theft of lead and a further £940 on security lighting. The cost was fully covered by the insurance claim received in 2019 and grants of £5,663 from Allchurches and Hihct.

Restricted Funds includes the following:

The Toddlers group had a small shortfall during the year. Income was £161 and expenses £454.

The Christmas collections, which raised £444 including gift aid, were in aid of Prison Fellowship, Cedar Tree Counselling and Money Lifeline and all were paid out in 2020.

There was no movement on the Summer Camp Fund.

A donation of £625 including gift aid was received into All Saints Building Fund. The roof is in need of substantial repairs and the extent of those repairs and the source of funding is as yet unknown.

The remaining funds of £1,415 from All Saints Bell Restoration Project concluded in previous years will be restricted to expenses for All Saints.

Details of the employee costs funded by the Parish Trust are shown in the notes to the accounts.

Reserves Policy

It is PCC policy to maintain sufficient funds to be able to deal with building costs that may arise, bearing in mind that we have two listed churches in our care, and to provide working capital. £25,000 of unrestricted funds was agreed to be appropriate.

At 31 December 2020, the cash funds of £45,548 were represented by reserves in the General Fund of £18,055, in the designated Building Fund of £21,692, in a restricted fund for summer camps of £139, the All Saints Building Fund of £3,750, the All Saints Bell Restoration Project Fund of £1,415 and the Toddler Fund of £498.

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Administrative Information

The PCC is registered with the Charities Commission as a charity in its own right with registered charity number 1171088.

PCC Correspondence Address : PCC Secretary, Mulberry Cottage, New Road, Pamber Green, Tadley, RG26 3AG

Website : <https://swp.churchbuilder.org.uk>

Regular donations to the PCC are organised via the Stewardship Secretary Lynda Harding

PCC members at 31st December 2020 were :

Incumbent & Chairman : Daniel Newman

Deputy Chairman : Steve Howe

Churchwardens : Peter Marrison & Tim Aslet

Treasurer : Nick Harding


Secretary : Andy Spence

Licensed Lay Worker: Barbara Irving

Deanery Synod representative : Nick Elphick and Pippa Aslet

Other elected PCC members : Caroline Elphick, Chris Woodward, Keith Bunker, Anthony Huggett, Lynda Harding and Bret Rohloff.

Approved by the PCC and signed on their behalf by the PCC Chairman, Reverend Daniel Newman

Signed : 

Date : 25.4.21

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	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 2020 £	Total 2019 £
<u>Receipts and Payments</u>					
<u>Account</u>					
RECEIPTS					
<i>Voluntary Receipts</i>					
Planned giving	52938	0	0	52938	51302
Collections	84	0	355	439	1345
Gift Day and other giving	19903	0	0	19903	28519
Income tax recovered	18163	0	214	18377	19479
Donations - ASBF	0	0	500	500	0
Donations - AV appeal	0	1742	0	1742	0
Grant from Parish Trust	0	0	12769	12769	16848
Grants for building repairs	0	5663	0	5663	15270
<i>Receipts from activities for generating funds</i>					0
Bookstall	88	0	0	88	115
Rent received	100	0	0	100	100
Toddler fees	0	0	161	161	796
Fees	3244	0	0	3244	3938
Other	0	0	0	0	64
<i>Receipts from investments</i>					0
Bank and CBF deposit interest	105	0	0	105	123
					0
Total receipts	94626	7405	13999	116030	137899
PAYMENTS					0
<i>Church Activities</i>					0
Overseas and home missions	11160	0	444	11604	12084
Diocesan parish share	59712	0	0	59712	57642
Church running expenses	6342	0	0	6342	6196
Building maintenance	4909	21576	0	26485	10591
Clergy expenses	4917	0	12769	17686	22075
Cost of services	3586	1742	0	5328	24554
	0	0	0	0	0
Youth work and outreach	1869	0	454	2323	2933
Total payments	92496	23318	13667	129481	136075
 Excess of Receipts over Payments	 2130	 -15913	 332	 -13451	 1824
Transfer between funds	-10000	10000	0	0	0
	-7870	-5913	332	-13451	1824
Bank Accounts at 1 January	25925	27605	5469	58999	57176
Bank Accounts at 31 December	18055	21692	5801	45548	59000

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	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 2020 £	Total 2019 £
<u>Statement of Assets and Liabilities</u>					
<u>Cash Funds</u>					
CAF Bank	8026	11692	4342	24061	38395
Lloyds	9949	0	0	9949	8828
WDBF Loan	0	10000	0	10000	10000
All Saints Bell Fund	0	0	1425	1425	1425
Cash	81	0	34	114	352
	<u>18055</u>	<u>21692</u>	<u>5801</u>	<u>45548</u>	<u>59000</u>
<u>Other Monetary assets</u>					
Income tax recoverable	6065	0	0	6065	5720
VAT recoverable	260	0	0	260	89
	<u>6326</u>	<u>0</u>	<u>0</u>	<u>6326</u>	<u>5809</u>
<u>Liabilities</u>					
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Note to the Accounts (Employees and Pensions)

During the year the Sherbornes with Pamber PCC employed two members of staff. Only one wanted to be included in a workplace pension scheme and we pay the related employers and the employees pension contributions to Aviva where the employee has a personal pension plan. The PCC has made the necessary declaration of compliance to the Pensions Regulator. The PCC apply periodically for a grant from the Sherbornes with Pamber Parish Trust (charity number 109000) to cover the costs of this employee and all applications to 31st December 2020 have been paid. The grant received and the employee cost, are shown under restricted funds.

Approved by the PCC and signed on their behalf by the by the PCC Chairman the Reverend D Newman and Mr N Harding (PCC Treasurer)

Signed : *D. Newman*

Date : 25.4.21

Signed :

NR Harding

Date : 25/4/21

Independent Examiner's Report to the Trustees of the Sherbornes with Pamber Parochial Church Council

I report on the accounts of the PCC for the year ended 31st December 2020 and Financial Review, which are set out on pages 6 to 10.

Respective responsibilities of the Trustees and the Examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the commission under section 145 (5) (b) of the 2011 Act

Basis of the independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records, It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention :

- 1) which gives me reasonable cause to believe that in any material respect the requirements :
 - to keep accounting records in accordance with section 130 of the 2011 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed by :



Date : 14 May 2021

Chaweevan Williams

Verdant Accountants Limited

167 Clarence Avenue, New Malden, Surrey KT3 3TX