



ANNUAL CHARITY REPORT Year Ended 31st December 2018

Registered charity number 1171088

Purpose

The Sherbornes with Pamber Parochial Church Council (SwPPCC) is responsible for the running of the church in this parish within the Diocese of Winchester in co-operation with the Rector, the Reverend John Hamilton. This includes building up the church within the parish, promoting the Gospel in the name of Jesus, evangelising and supporting the preaching and teaching for the spiritual development of the congregation.

The PCC is responsible for the maintenance of the churches of St Andrew's in Sherborne St John and All Saints in Monk Sherborne and also for the services that take place in Pamber Priory.

The PCC is registered as a charity with PCC members as its Trustees.

Objectives

The PCC is committed to making Jesus known and building up the church in faith and love, by enabling as many people as possible to understand the Gospel message of salvation and particularly to join the church congregation and attend services in the parish. Our services put faith into practice through biblical preaching, offering thanks and praise to God through music, prayer and the study of His Word.

When planning church activities, the PCC have considered the Commission's guidance on the public benefit for charities for the advancement of religion. In particular, we aim to help ordinary people come to and live out their faith within the church congregation through :

- Learning about the Gospel and developing their knowledge and trust in Jesus
- Meeting together for worship and prayer
- Missionary and outreach work

To facilitate this work, it is also important for the PCC to maintain the fabric of the churches and the Parish Room attached to the Rectory.

Activities and Achievements

The following details have been taken from the written reports produced for the Annual Parochial Church Meeting in April 2019.

Church Services and other regular activities

All are welcome to attend our regular services. The average weekly attendance at all services and all churches, counted during October, was 84 adults (121 in 2017 drop partly due to no evening services in 2018) and 25 children (28 in 2017). The total number of attendees at all services increased at festivals and the highest attendance of the year was on Christmas day when 256 (252 in 2017)

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people of all ages attended at all churches in the parish. There were 109 parishioners (109 in 2017) on the Church Electoral Roll. The worshipping community was 181 people of all ages. (192 in 2017).

The church ran a full programme of men's and women's ministry events, particularly Saturday morning breakfast meetings with a Christian talk and group discussion.

One to One Bible reading and smaller groups continued to flourish as people met to read the Bible and grow in faith. 88 of our congregation are members of ten home groups which are held fortnightly. Prayer underpins our work and there are regular prayer meetings.

The 2018 Lent meetings focussed on discussions on the book *The Resurrection in your Life* by Mike McKinley.

Ministry team

The ministry team included some lay members – Steve Howe, Andrew King and Andy Spence who support the Rector and the Parish Ministry Assistant in their ministry, particularly leading Sunday meetings and preaching.

Links with the wider church

The Rector and three lay members of the PCC sit on the deanery synod. This provides the PCC with an important link with clergy and lay representatives from Church of England churches in the Basingstoke area. The Deanery meetings cover the dMAP (Deanery Mission Action Plan) progress and finances, particularly helping individual parishes set their parish share to the Diocese for the cost of ministers and other central costs. The PCC gives financial support to three organisations (Anglican Mission in England – AMiE, Reform and Global Anglican Future Conference – GAFCON) which actively promote retaining the Bible, as God's living Word, at the heart of the Anglican Communion.

Buildings & Grounds

Regular maintenance was carried out on the church buildings, two churchyards and the separate cemetery in Sherborne St John. The building at Pamber Priory is the responsibility of Queen's College, Oxford. The following work has been undertaken.

1. All Saints

- a) There has not been any progress with the quinquennial inspection report. The amount needed to complete the works is in the region of £100k, primarily for major roof repairs. To be able to complete this work we would need to raise extra funds, but have yet to find someone to lead this project.
- b) The contractor responsible for upkeep of the grounds at All Saints has been changed in 2019.

2. St Andrews

- a) Work was carried out to the electrics and the lighting has been replaced in the Brocas chapel.
- b) The bannisters from the north aisle into the Brocas chapel have now been installed.

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c) The upgrades to the audio visual system have been completed. The projector in the north aisle has been removed in 2019 and replaced with two monitors which provide greater visibility for people seated in the middle and north aisle pews. An additional projector and screen have been installed at the rear of the main aisle to allow the band and the minister to view proceedings. A screen has been installed in the tower room which will add to the sound already available in that room. A camera has been installed allowing the congregation a better view of what is going on in church, particularly during children's spots.

d) Work has been carried out on the Brocas chapel roof to try to fix the leaks that occur during times of strong winds and heavy rain.

3. Parish Room

a) Work has been completed in 2019 to fix a large crack which had appeared in the Parish room entrance way. In addition work was carried out to prevent future water ingress and the entrance way and toilet has been redecorated.

Evangelism & Outreach

2018 has been a quiet year in terms of church events however evangelism and outreach continues through personal witness and the use of materials such as 'Uncover' and 'Discipleship Explored'.

In addition both the men and women held regular breakfast meetings and successful outreach evenings with many guests enjoying the events and hearing personal testimonies. The men held a quiz evening with pizza and drinks which attracted around 50 participants and the women held a 'Taste of Iran' evening which had around 60 attendees. The usual, regular avenues of outreach have continued including mums and tots, dads and tots, and the monthly article by the Rector in 'The Villager' magazine.

Looking forward, the sub-group is considering ways to design and deliver a regular communication programme to those parts of our parish which do not receive the Villager, specifically the 'new estates'. This will include details of who we are, worship times, details of regular events (e.g. mums and tots) and information about one off events coming up. We are planning that this will use appropriate communication platforms including flyers and social media.

We are considering ways to coordinate personal and 'corporate/church' evangelism, to better equip and support us all to bring the good news of Jesus Christ to our friends, neighbours, work colleagues and loved ones.

A fortnightly Bible study for the Christian mums continued with an average attendance of 5.

Visits to Marnel Lodge care home have been made monthly with a short 30 minute service for the residents throughout this past year. Our aim is to help those who have faith to keep trusting Jesus and our prayer for all is that even in their latter days they may have that assurance of sins forgiven and a certain hope of eternal life.

The church run baby and toddler group continues to be well supported by mums, dads and grandparents from the local communities of Sherborne St John and the new estates around Marnel Park. We have 40 infants and 25 carers registered with the group with typically 15 infants attending each session where there is free play, coffee and chat followed by a Bible story and singing.

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The group aims to provide a welcoming and supportive environment which fosters opportunities to come alongside those caring for under 3's and to invite them to church activities and courses. The group held a toddler church service at Easter and at Christmas to introduce those with young children to church.

Most houses in the parish, including the new developments of Marnel Park and Merton Rise were visited at least once during the year to inform householders about our church activities and encourage them to attend services.

Mission and pastoral work

As an active partnership in the Gospel, the PCC gave over 10% of its income to Christian missions, supporting workers with London City Mission, the Abuja Bible College in Nigeria and SiM UK in Bolivia. Home groups are linked to a mission partner and regularly pray for the needs of that mission worker and also develop a personal relationship with them through regular contacts via email.

Our church continues to support London City Mission (LCM) and our long-standing missionary partner, Nick Labiche. Nick's work is taking the gospel of Jesus and providing practical help to London's homeless, through the Webber Street Mission (a day centre) and Hope Community Homes (helping day centre guests make the first step back to having a home again).

Through Sim (UK), the church supports Jonny and Olga Anderson as mission partners who are working to spread the Gospel message in Bolivia to speakers of the Quechua language. A highlight of 2018 was having Alan Purser of Crosslinks with us for our Mission Sunday in March.

Through Crosslinks, we also support Ezechi in Kagoro, Nigeria, where he runs the Abuja Bible College and his wife Florence serves as administrator. The college aims to equip local leaders to teach and preach the Word of God faithfully.

Church members assist with local secular activities with the aim of meeting people and sharing the Gospel with them (e.g. elderly coffee morning and the Hospice). Members of our congregation also support the Basingstoke Food Bank and we donated our Harvest Collection, together with regular donations throughout the year.

Members of the congregation volunteer with Christian-based charities seeking to serve our Lord and Saviour in a variety of ministries amongst those in need, including Sycamore Tree prison work, Cedar Tree Counselling and Money Lifeline. Within the parish, a team of helpers have visited Marnel Lodge care home each month to hold a short service.

Youth & Children

A brief talk in Sunday morning services for the children is followed by separate activities for the children with a crèche and Bible education groups for different ages; Climbers 4-7, Explorers 8-11 and Pioneers 11-14 with typical attendances of 8, 8 and 3 respectively. In 2018, the church also ran a Holiday Club for 50 children over three mornings.

Stewardship & Giving

Giving to the PCC is organised through a number of tax-efficient methods such as standing orders, pink envelopes and white envelope donations using Gift Aid where tax can be reclaimed, and

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schemes where donations are received with tax credited such as Give As You Earn schemes and Stewardship Services.

Of the total donations (excluding Gift Day), 79% (2017 75%) was donated using a regular standing order. A total of 50 parishioners made regular donations to the PCC during 2018 (2017 60).

Around 90% of PCC income from parishioners was tax efficient. The PCC reclaims tax on Gift Aided donations at a rate amounting to 25% of donations, and in 2018 a total of £15,091 (2017 £18,238) was repaid in this way. This includes tax reclaimed on small cash donations (e.g. cash placed in donation boxes) where no Gift Aid Declaration is signed. Although holding a Gift Day is a successful way of raising funds to cover the shortfall in the PCC budget, the longer term aim is to achieve our budgeted level of income by regular committed giving.

Employees

The PCC employed a full time Parish Ministry Assistant (PMA) Scott Seivewright until he left in July and a part time administrative assistant Wendy Howe. The costs of employing the PMA, including accommodation within the parish and pension costs were borne by the Sherbornes with Pamber Parish Trust, which is an independent registered charity 1090000. In addition to preaching and leading services, Scott led evangelistic work with young families and ran a Discipleship Explored course.

Volunteers

The PCC would like to thank all the volunteers who work so hard to make our church the lively and vibrant community that it is. Particular thanks are due to the churchwardens Peter Marrison and Tim Aslet for all that they do, Jenny Cooke as treasurer for looking after the church finances and accounts and to all the other members of the PCC for their valuable contribution to our ministry. The PCC is also grateful to everyone who contributes on various rotas for the band, welcoming, reading, audio visual, cleaning, flower arranging and leading youth and children's groups.

Structure, Governance & Management

The Church Representation Rules set out how the PCC members are appointed. The membership of the SwP PCC consists of the incumbent (our Rector), the churchwardens and other lay members. New members were elected at the Annual Parochial Church Meeting (APCM) held on March 31st by the members of the congregation who are on the Electoral Roll. All members of the church are encouraged to register on the Electoral Roll and can stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including decisions on how the funds of the PCC are to be spent.

The full PCC met six times during the year with an average attendance level of 85%. Given its wide responsibilities, the PCC has a number of subcommittees dealing with particular aspects of its work. These include subcommittees for Finance, Buildings & Grounds, Mission, Outreach and Youth & Children. These subcommittees report back to the full PCC on their deliberations and any important decisions.

With John Hamilton's retirement in April 2019, two Parish Representatives will be representing the PCC for selecting a new incumbent for the vacancy. As part of this process two documents have

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been drafted : firstly a specification setting out the key doctrinal beliefs and personal skills required of candidates and secondly a profile of our parish and the gospel work it undertakes.

Risks and Insurance

The main risks for the PCC are the two historic church buildings that it is responsible for. Insurance policies are held covering the two churches, the parish room and employer's and public liability. The PCC has adopted a number of policies on how activities should be conducted including Health & Safety and Safeguarding for young people and vulnerable adults. 41 (2017 : 38) church members have enhanced Disclosure and Barring Service certificates.

Health and safety checks, risks and associated procedures have been implemented to control risks and avoid insurance liabilities. These are monitored by the church Health & Safety officer who sits on the Building and Grounds sub group.

Financial Review

Financial Review

The receipts and payments account for the year shows a surplus of £8,456. There was a surplus of £9,134 on the General Fund, £612 on the Restricted Funds and a deficit of £1,290 on the Building Fund (designated).

General Fund (unrestricted) and Building Fund (designated) (excluding restricted funds shown below)

Planned giving of £54,350 showed an increase over the 2017 of 7.2%. Collections and other one off giving (including a legacy of £2,000) totalled £17,513. As in 2017, it was necessary to hold a gift day to balance giving and regular expenditure. £7,700 was raised but the related gift-aid claim of £1,650 will be received in 2019.

The total giving to the PCC, including gift-aid, of £90,124 made up 95% of the total receipts of £95,170. Of the total giving, 75% (2017 – 66%) was planned and regular, 24% (2017 - 32%) is made up of one off donations and 1% (2017 – 2%) are from collections. The PCC continues to encourage the parishioners to support more regular giving which it feels should cover the normal day to day expenditure and would also help with future planning.

The amount of PCC giving using gift aid was £68,434.

Fees, rents received and bookstall income amounted to £4,937 and bank interest totalled £90.

All CBF investments were sold in 2017 but an additional £19 was received in 2018.

Restricted Funds includes the following:

The Toddlers group had a small shortfall during the year. Income was £1,041 and expenses £1,130.

The Christmas collections, which raised £1457, were in aid of Crosslinks, Tear Fund and Barnabas Fund and all were paid out in 2018.

There was no movement on the Summer Camp Fund.

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The All Saints Bell Restoration Project was concluded in previous years. However there remain funds of £1,350 and any future expenditure from this fund will be restricted to All Saints.

The Church Weekend Away took place in May 2018 at Denham Grove. Deposits (2017 and 2018) and related expenditure (2018 only) were collected together in this fund. There was a small surplus after the event which was transferred to the general fund. This arose as the speaker waived his fee.

A £2,500 donation was received in the year for the St Andrews Building Fund. The roof is in need of essential repairs and the extent of those repairs and the source of funding is as yet unknown.

Payments

Parish Share. During the year £55,350 in total was paid monthly by direct debit to the Diocese.

Mission Donations. All those for the year were paid monthly by standing order. Our regular mission partners are London City Mission, Crosslinks and SIM (UK). Small donations were also made to Reform, GAFCON and AMiE. Mission donations were 11.7% of our total income.

Building Fund. This year £1404 has been spent on new handrails in St Andrews, £1124 on resurfacing of the rectory drive, £714 in essential tree surgery and £1368 on professional fees in connection to the All Saints roof repairs. The year-end fund balance of £28170 is needed to cover 2019 expenses including the new audio visual system, additional tree surgery and what remains of the rectory drive.

Reserves Policy

It is PCC policy to maintain sufficient funds to be able to deal with building costs that may arise, bearing in mind that we have two listed churches in our care, and to provide working capital. £25,000 was thought to be appropriate.

At 31 December 2018, the cash funds of £57,175 were represented by reserves in the General Fund of £23,930, in the designated Building Fund of £28,170, in a restricted fund for summer camps of £139, the All Saints Building Fund of £2500, the All Saints Bell Restoration Project Fund of £1,350 and the Toddler Fund of £1,086.

Administrative Information

The PCC was registered with the Charities Commission and became a charity in its own right on 12/1/17 with registered charity number 1171088.

PCC Correspondence Address : PCC Secretary, Mulberry Cottage, New Road, Pamber Green, Tadley, RG26 3AG

Website : <https://swp.churchbuilder.org.uk>

Regular donations to the PCC are organised via the Stewardship Secretary Lynda Harding

PCC members at 31st December 2018 were :

Incumbent & Chairman : The Reverend John Hamilton – Chairman

Deputy Chairman : Steve Howe

Churchwardens : Peter Marrison & Tim Aslet

Treasurer : Jenny Cooke

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Secretary : Andy Spence

Deanery Synod representative : Nick Elphick

Other elected PCC members : Ali Bowen, Chris Woodward, Caroline Elphick, Pippa Aslet, Sarah Corbett, Adrian Cullum, Liz Rees, Emily McEwan, Barbara Irving and Nick Harding

Approved by the PCC and signed on their behalf by the PCC Deputy Chairman, Steve Howe

Signed :



Date :

15/7/19

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Financial Statement for the Year Ended 31 December 2018

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 2018 £	Total 2017 £
Receipts and Payments Account					
RECEIPTS					
<i>Voluntary Receipts</i>					
Planned giving	54,350			54,350	50,676
Collections and other giving	15,493	20	1,166	16,679	26,589
Income tax recovered	18,261		291	18,552	18,238
Denham Grove Income			6,508	6,508	2,035
Donation to All Saints Building Fund			2,500	2,500	
Reimbursement WDBF				-	485
Legacy	2,000			2,000	-
<i>Receipts from activities for generating funds</i>					
Bookstall	116			116	179
Rent received	100			100	100
Toddler start-up and fees	-		1,041	1,041	1,310
Fees	4,721			4,721	4,204
<i>Receipts from investments</i>					
Bank and CBF deposit interest	90			90	42
Sale Proceeds CBF investments	19			19	2,983
Dividend on CBF investments	-			-	34
Total receipts	95,150	20	11,506	106,676	106,875
	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 2018 £	Total 2017 £
PAYMENTS					
<i>Church Activities</i>					
Overseas and home missions	11,160		1,457	12,617	11,933
Diocesan parish share	55,350			55,350	55,350
Church running expenses	6,470			6,470	6,253
Building maintenance	1,782	1,310		3,092	2,640
Clergy expenses	5,778			5,778	5,671
Cost of services	3,873			3,873	6,093
Denham Grove Costs			8,307	8,307	
Youth work and outreach	1,603		1,130	2,733	3,456
Total payments	86,016	1,310	10,894	98,220	91,396
Excess of Receipts over Payments	9,134	- 1,290	612	8,456	15,479
Transfer between funds	- 9,920	10,161	- 241	-	-
	- 786	8,871	371	8,456	15,479
Bank Accounts at 1 January	24,716	19,299	4,704	48,719	33,240
Bank Accounts at 31 December	23,930	28,170	5,075	57,175	48,719

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Statement of Assets and Liabilities

Cash Funds

CAF Bank	13,046	18,170	3,702	34,918	27,466
Lloyds	9,134			9,134	7,294
WDBF Loan		10,000		10,000	10,000
All Saints Bell Restoration			1,361	1,361	1,361
Cash	1,750		12	1,762	2,598
	<u>23,930</u>	<u>28,170</u>	<u>5,075</u>	<u>57,175</u>	<u>48,719</u>

Other Monetary assets

Income tax recoverable	4,832		625	5,457	6,745
VAT recoverable	154			154	2,206
	<u>4,986</u>			<u>5,611</u>	<u>8,951</u>

Liabilities

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Approved by the PCC and signed on their behalf by the PCC Deputy Chairman Steve Howe and Mrs J Cooke (PCC Treasurer)

Signed : 

Date : 15/7/19

Signed : 

Date : 15/7/19

Note to the Accounts (Pensions)

During the year the Sherbornes with Pamber PCC employed one member of staff whose pension was with the Church Workers Pension Fund. However, the employee's salary and pension contributions are financed by the Sherbornes with Pamber Parish Trust which is a separate charity, number 1090000. This employee left on 31 July and was not replaced until 1 January, 2019. The Sherbornes with Pamber PCC will not be using the Church Workers Pension Fund in the future and have been informed that there was no contingent liability at the time of leaving.

Independent Examiner's Report to the Trustees of the Sherbornes with Pamber Parochial Church Council

I report on the accounts of the PCC for the year ended 31st December 2017 and Financial Review, which are set out on pages 6 to 10.

Respective responsibilities of the Trustees and the Examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the commission under section 145 (5) (b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of the independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records, It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention :

- 1) which gives me reasonable cause to believe that in any material respect the requirements :
 - to keep accounting records in accordance with section 130 of the 2011 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed by :



Date : 15/07/2019

Michael Dix